

**Approved by the Board of Education on February 6, 2017**  
**Regular Meeting of the Vermilion Local School District Board of Education**  
**Monday, January 9, 2017**

The organizational meeting was called to order at 6:45 P.M.

ROLL CALL: Christopher Habermehl, present; Shelly Innes, present; Nancy Oates, present; Michael Stark, present; Sara Stepp, present

Mr. Habermehl led the Pledge of Allegiance and Moment of Silence

Election of Officers – Mr. Habermehl requested nominations for the offices of president and vice president for 2017.

**1.17** Mr. Habermehl moved to nominate Shelly Innes for president of the Board for 2017. Mrs. Oates seconded. ROLL CALL: Mr. Habermehl, aye; Mrs. Innes, aye; Mrs. Oates, aye; Mr. Stark, aye; Mrs. Stepp, aye. Motion Carried.

**2.17** Mrs. Innes moved to nominate Christopher Habermehl for vice president of the Board for 2017. Mrs. Stepp seconded. ROLL CALL: Mr. Habermehl, aye; Mrs. Innes, aye; Mrs. Oates, aye; Mr. Stark, aye; Mrs. Stepp, aye. Motion Carried.

Mrs. Innes took the Chair as President of the Board.

**3.17** Mr. Habermehl moved that the Board adopt the following Standing Resolutions for 2017:

- (1) To establish the 2nd Monday of each month at 7:00 p.m. for the **day and time of regular meetings** in 2017:

February 13, 2017	August 14, 2017
March 13, 2017	September 11, 2017
April 10, 2017	October 9, 2017
May 8, 2017	November 13, 2017
June 12, 2017	December 11, 2017
July 10, 2017	January 8, 2018 (organizational meeting)
- (2) Designate The Vermilion Photojournal as the **Official Newspaper**.
- (3) Direct the Treasurer to provide copies of the minutes of the last meeting two (2) days prior to the next regular meeting, and to **waive the reading of the minutes** if said is done.
- (4) **Authorize the Treasurer to:**
  - Pay on abstracts and invoices, monthly salaries and bills within the approved appropriations;
  - Request from the Erie and Lorain County Auditors advances on tax settlements as monies are collected;
  - Invest the funds of the district, as they are available;
  - Establish funds as necessary when requested by law or Auditor of State;
  - Open and read bids immediately after the time for filing and bids have expired;
- (5) **Authorize the Superintendent or his designee to:**
  - Act as the Purchasing Agent;
  - Act as the Federal Programs Coordinator;
  - Act as compliance officer for the Equal Educational Opportunities Act, Title IX, and 1972 Civil Rights Act; Family and Medical Leave Act; Bureau of Workers Compensation/Public Employment Risk Reduction Program; Individuals with Disabilities Education Act; Americans with Disabilities Act;
  - Approve student activity funds purpose statements and budgets;
  - “504” Coordinator;
  - Approve the emergency and temporary employment of personnel in compliance with policy
  - Provide coordination of required asbestos inspections;
  - Act as Safety Coordinator;
  - Approve the use of school buses within state and local rules;
  - Approve the use of a volunteer and/or employee’s personal automobile to transport students to or from school or school-sponsored activities.
- (6) Authorize the building principals to sign contracts such as student activity contracts, student pictures, school annuals, athletic contests and the like.
- (7) Appoint the Superintendent or his designee as the Board of Education’s hearing officer for appeals of suspensions and expulsions of students.
- (8) Authorize the appointment of the Board’s representative to act as a designee for the Board of

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Education to hear student expulsion appeals.

- (9) Authorize the Athletic Director to act as purchasing agent for the Athletic Fund.
- (10) Establish a Service Fund in the amount allowed by law of \$3,500 for the Board of Education within the general fund for the remainder of the fiscal year 2017 and for fiscal year 2018.
- (11) Appoint Jeffrey Keck to serve on the Vermilion City Parks and Recreation Board for 2017.
- (12) Appoint Sara Stepp to serve as Legislative Liaison with the Ohio School Boards Association for 2017.
- (13) Appoint Nancy Oates to serve as Student Achievement Liaison with the Ohio School Boards Association for 2017.
- (14) Authorize the participation in state and federal programs as they become available.
- (15) Approve Alternative Tax Budget for Fiscal Year 2018.
- (16) Appoint the following firms as legal counsel:

Bricker and Eckler L.L.P.	Ennis Britton Co., L.P.A.
Smith, Peters & Kalail Co., L.P.A.	Squire, Patton, Boggs, L.L.P.
Walter Haverfield, L.L.P.	

Mr. Stark seconded. ROLL CALL: Christopher Habermehl, aye; Shelly Innes, aye; Nancy Oates, aye; Michael Stark, aye; Sara Stepp, aye. Motion Carried.

**4.17** Mrs. Stepp moved that the Organizational Meeting be adjourned. Mrs. Oates seconded. ROLL CALL: Christopher Habermehl, aye; Shelly Innes, aye; Nancy Oates, aye; Michael Stark, aye; Sara Stepp, aye. Motion Carried.

The Organizational Meeting was adjourned at 6:52 P.M.

### **REGULAR MEETING**

The Regular Meeting of the Board of Education was called to order at 7:00 P.M.

ROLL CALL: Christopher Habermehl, present; Shelly Innes, present; Nancy Oates, present; Michael Stark, present; Sara Stepp, present

Mrs. Innes led the Pledge of Allegiance with Vermilion Elementary Citizens of the Month:

Lacie Avalos	Eli Bolyard	Helen Bolyard	Wyatt Bolyard
Logan Bourisseau	Mackenzie Feltis	Noah Hamman	Charlie Jeffers
Liam Kerridan	Jayce Legg	Israel Looks	Riley Miller
Kirstyn Palmer	Braeden Plavic	Autumn Rupel	Peyton Schwanger
Carter Shockley	Haley Stepp	Audrey Turner	Aliviah Williams
Cilian Wood	Kaleb Yelensky		

Mrs. Innes led a moment of silence.

At this time O.S.C.A.R. (Outstanding Students Can Achieve Results) winners from Sailorway Middle School were recognized:

Katelyn Manley	Vincent Christner	Nicholas Freeman	Natalie Newbill
A.J. Gerber	Camrin Lowder	Kayla Bartlebaugh	Nick Hawley
Alexis Krupp	Mason Schultz	Jack Wells	Julie Plott
Chloe Coon	Sophia Flemister	Makayla Herschler	

At this time Mrs. Stepp recognized Chris Canter, President of VHS Leo Club, a student organization affiliated with the Lion's Club.

### **SUPERINTENDENT'S REPORT**

Mr. Pempin reported that January is School Board Recognition Month. He thanked the Board of Education members for their leadership and service to the students and community.

### **TREASURER'S REPORT**

**5.17** Mr. Habermehl moved that the Board adopt a resolution to accept the following donations and grant awards:

- o Breakfast Grant in the amount of \$5000 from the Ohio Department of Education
- o Donation of \$250.00 to VHS Speech and Debate Club from Vermilion Lions Club

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Mrs. Oates seconded. ROLL CALL: Christopher Habermehl, aye; Shelly Innes, aye; Nancy Oates, aye; Michael Stark, aye; Sara Stepp, aye. Motion Carried.

**6.17** Mrs. Innes moved that the Board adopt a resolution to establish a fund 006 (cafeteria) change fund for Sailorway Middle School in the amount of \$100.00. Mr. Stark seconded. ROLL CALL: Christopher Habermehl, aye; Shelly Innes, aye; Nancy Oates, aye; Michael Stark, aye; Sara Stepp, aye. Motion Carried.

**7.17** Mr. Habermehl moved that the Board adopt a resolution to approve the following items on the **CONSENT AGENDA**:

- A. Approve Minutes of the December 12, 2016 Regular Board meeting
- B. Approve the following fundraisers, per policy #5830:
  - Dollar Dress Days to support the new playground at SMS – January through May, 2017
  - 8<sup>th</sup> grade dance food and ticket sales – February 10, 2017
- C. Approve Agreement By and Between Educational Funding Group, Inc. and Vermilion Local School District for E-rate Consulting Services
- D. Authorize participation of Vermilion students in the OATCC Indoor State Track Championship. This activity is being recognized as a non-funded student activity and is not sanctioned by the Ohio High School Athletic Association.
- E. Authorize disposal of outdated and unused exercise equipment from Sailorway Middle School.
- F. Authorize membership in Ohio School Boards Association with publication subscriptions.
- G. Approve the following EMPLOYMENT ACTION:

Letter of resignation from the following:

Deborah Smith, food service, for retirement purposes, effective February 1, 2017

Joseph Schneid, assistant ski club advisor, VHS, effective immediately

Tracy Schroyer-McKenzie, as bus driver only, effective January 9, 2017. This employee will retain her position as a cafeteria monitor.

One (1) year Additional Duties Contract for the 2016-2017 contract year to the following, pending verification of Pupil Activity Permit, if required:

Jacob Baker, Assistant Ski Club Advisor, VHS, Level 1, Step 0, \$333.00

Joseph Schneid, Ski Club Advisor, VHS, Level 6, Step 0, \$1166.00

One (1) year Supplemental Contract for the 2016-2017 contract year to the following, pending satisfactory completion of background check and verification of Pupil Activity Permit:

William Matthews, Head Softball Coach, VHS, Level 23, Step 0, \$3999.00

Norman Frindt, CO-Assistant Softball Coach, VHS (1.25 FTE), Level 15, Step 0, \$2666.00 plus 25% of Step 0, \$666.50 (Total \$3332.50)

Jamie Frindt, CO-Assistant Softball Coach, VHS (1.25 FTE), Level 15, Step 0, \$2666.00 plus 25% of Step 0, \$666.50 (Total \$3332.50)

Adriana Ramirez, Assistant Winter Guard, VHS, Level 5, Step 0, \$1000.00

One (1) year Student Worker Contract, for the 2016-2017 contract year, to the following:

Bryce Fisher, supervision of field house, 16 hours at \$8.10 per hour

Nick Ragnoni, supervision of field house, 15 hours at \$8.10 per hour

Maggie Hoffman, supervision of field house, 9 hours at \$8.10 per hour

One (1) year Classified Substitute contract, on an "as needed" basis, for the 2016-2017 contract year to the following, pending completion of background check:

Angela Thoen

Colleen Hardwick

Mrs. Stepp seconded. ROLL CALL: Mr. Habermehl, aye; Mrs. Innes, aye; Mrs. Oates, aye; Mr. Stark, aye; Mrs. Stepp, aye. Motion Carried.

Date and location of upcoming Board meetings. Meetings held at Vermilion High School, 1250 Sanford Street, Vermilion, unless otherwise noted.

Regular Meeting: Monday, February 13, 2017 at 7:00 P.M.

Regular Meeting: Monday, March 13, 2017 at 7:00 P.M.

Regular Meeting: Monday, April 10, 2017 at 7:00 P.M.

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**8.17** Mr. Habermehl moved that the Board adopt a resolution to award a one (1) year Classified Substitute contract, on an "as needed" basis, for the 2016-2017 contract year, to Emily Innes, at the rate of \$8.10 per hour. Mrs. Stepp seconded. ROLL CALL: Mr. Habermehl, aye; Mrs. Innes, abstain; Mrs. Oates, aye; Mr. Stark, aye; Mrs. Stepp, aye. Motion Carried.

**9.17** Mrs. Oates moved that the Board move into Executive Session for the purpose of matters required to be kept confidential by federal law or rules or state statutes and the employment of public employees. Mr. Stark seconded. ROLL CALL: Mr. Habermehl, aye; Mrs. Innes, aye; Mrs. Oates, aye; Mr. Stark, aye; Mrs. Stepp, aye. Motion Carried.

The Board moved into Executive Session at 7:30 P.M.

The Board returned to Regular Session at 8:22 P.M.

**10.17** Mrs. Stepp moved that the meeting be adjourned. Mr. Habermehl seconded. ROLL CALL: Mr. Habermehl, aye; Mrs. Innes, aye; Mrs. Oates, aye; Mr. Stark, aye; Mrs. Stepp, aye. Motion Carried.

The meeting was adjourned at 8:23 P.M.

**ATTEST:**

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Treasurer

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Board President